



Scheme of Delegation

1. OVERVIEW

The Ouse and Humber Drainage Board approved a Schedule of Reserved Matters on 4th November 2014 which clearly sets out those decisions that only the Board can take. All other matters which, by definition, the Board considers suitable for delegation or may otherwise need to be dealt with between Board meetings are hereby delegated to the Chairman, Chief Executive and Committees as set out in this Scheme of Delegation and in accordance with Standing Orders made by the Board and approved by the Secretary of State (“the Orders”).

1.1 Each of the Committees shall fulfil its role as specified in its terms of reference. The Committees shall also exercise their delegated powers in accordance with the Orders and the Board’s Financial Regulations, Policies and Procedures.

1.2 Chief Executives Delegated Power

1.2.1 Delivering the operational performance of the IDB, as dictated by the Board’s overall strategy.

1.2.2 To control and direct Board employees on a day to day basis including enforcement of the Employee Code of Conduct and Grievance Procedure and undertaking disciplinary action where appropriate.

1.2.3 To manage the Board activities and finances on a day to day basis in accordance with Board Financial Regulations, including procurement of goods and services.

1.2.4 To take decisions on any matter that the Board may reasonably determine from time to time by resolution.

1.2.5 The selection of suitably qualified and competent consultants and specialist advice, subject to the Board financial delegations and approvals.

1.3 Chairman’s Delegated Power

1.3.1 The Board hereby delegates the following plenary powers and authority to its Chairman’s Committee, subject to the exceptions reserved to the Board in the Schedule of Reserved Matters.

- 1.3.2 To take decisions which enable the Board's Chairman to fulfil the role as set out in the Division of Responsibilities document (Chairman and Chief Executive).
- 1.3.3 To take decisions on any related matter that the Board may reasonably determine from time to time by resolution.

2. COMMITTEE STRUCTURE

All Committees shall comprise Members from the Agricultural Ratepayers and Members from the Special Levy Payers to the Board, in member numbers, as defined in the Committee Terms of Reference. Of the Agricultural Ratepayer Committee Members, every attempt will be made to include a representative from each Board District, and to reflect the source of Board Income in the Committee structure. However where and when appropriate, preference will be given to members with appropriate or relevant specialist knowledge that may be of benefit to the Committees remit.

2.1 Executive Committee

- 2.1.1 The Board hereby delegates the following plenary powers and authority to its Executive Committee, subject to the exceptions reserved to the Board in the Schedule of reserved matters.
- 2.1.2 To consider and make recommendations regarding Board Budget Estimates.
- 2.1.3 To consider and make recommendations regarding Land Drainage Rates and Special Levies.
- 2.1.4 To approve the Boards Investment Strategy.
- 2.1.5 To consider and make recommendations upon proposed Employee salary increases in accordance with the Chief Executive's recommendations.
- 2.1.6 To approve engineering schemes and works delegated by resolution of the Board.
- 2.1.7 To approve internal controls, strategies and policies delegated by resolution of the Board
- 2.1.8 To take decisions on any related matter that the Board may reasonably determine from time to time by resolution.

3. IMPLEMENTING POLICY AND DECISIONS

- 3.1 The Chief Executive shall be fully empowered to implement policy and all decisions taken by the Board and its Committees.
- 3.2 The Board's Management Team and its Employees shall assist the Chief Executive in implementing Board policy and the decisions that are taken by the Board and its Committees; the nature and extent of which is determined by job description, approved policy or as reasonably determined from time to time by resolution.
- 3.3 The Chief Executive shall be fully empowered to administer the Financial Regulations.
- 3.4 For the avoidance of doubt the Chief Executive shall be fully empowered to manage the Board's employees in accordance with the Board's Human Resources Policies and

procedures. The reporting lines of accountability are shown in the Board's Organizational Chart.